



Office of the General Counsel & Senior Vice Chancellor for Legal Affairs

535 East 80th Street
New York, NY 10021
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December 21, 2006

Certified Mail: Return Receipt Requested

Asst. Attorney General in Charge
Bureau of Consumer Frauds
120 Broadway-3rd Floor
New York, NY 10271

Re: Reporting of Notification under NYS Information and Security Breach and Notification Act.

Dear Sir or Madam:

The City University of New York submits this reporting form pursuant to the New York State Information Security Breach and Notification Act regarding a security breach incident at York College of The City University of New York on December 14, 2006.

Very truly yours,

Abby Jennis
Abby L. Jennis

Encl.



**Reporting Form
For Business, Individual or NY State Entity reporting a
"Breach of the Security of the System"
Pursuant to the Information Security Breach
and Notification Act (General Business Law §889-aa;
State Technology Law §208)**

Name of Business, Individual or State Entity *York College of the City University of
New York*
Date of Discovery of Breach: *December 14, 2006*
Estimated Number of Affected Individuals: *445*
Date of Notification to Affected Individuals: *December 15, 2006*
Manner of Notification: written notice
 electronic notice (email)
 telephone notice

Are you requesting substitute notice? Yes No (If yes, attach justification)

Content of Notification to Affected Individuals: Describe what happened in general terms and what kind of information was involved. Please attach copy of Notice.

Two computers with confidential data were stolen from the college.

Name of Business or Individual Contact Person: *Dr. Paula Middleton-LaLande*
Title: *Acting Associate Dean for Student
Development*
Telephone number: *718-262-2152*
Email: *lalande@hunter.cuny.edu*

Dated: *12/21/06*
Submitted by: *Abby Jennis*
Title: *Assistant General Counsel*
Address: *The City University of New York
Office of the General Counsel and
Senior Vice Chancellor for Legal Affairs
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YORK COLLEGE
The City University of New York
Jamaica, New York 11451
718 262-2350

Office of the President

December 15, 2006

I am writing to you because you may be affected by a breach of confidential personal data. We understand that this is a serious situation, and we also want you to know that we are working to correct the problem and make sure that it does not happen in the future.

We recently learned that two computers in the York Support Services office were stolen. These computers contained databases including first and last name, date of birth, as well as social security numbers. We are taking a number of immediate steps which include notifying the 103rd precinct as well as conducting a continuing internal campus investigation.

The nature of the data breach makes it prudent for every affected individual to read the information sheet from the Federal Trade Commission entitled "What To Do If Your Personal Information Has Been Compromised." This information sheet can be accessed at:
<http://www.ftc.gov/bcp/online/pubs/alerts/infocompartr.htm>

I have enclosed a copy of the above referenced article; however, I strongly encourage you to consult the site.

After reading the information you may have additional questions. Please feel free to contact Dr. Paula Middleton-LaLande, the Acting Associate Dean for Student Development at (718) 262-2152 or via e-mail at lalande@york.cuny.edu.

We deeply apologize for any difficulty that this may cause you.

Sincerely yours,

Janis W. Jones / oc
Janis W. Jones, Ed.D.
Acting Vice President of Student Development

cc: Paula Middleton-LaLande, Ed. D.