



Office of the General Counsel & Sr. Vice Chancellor for Legal Affairs

535 East 80th Street
New York, NY 10021
Tel: 212-794-5746
Fax: 212-794-5426
Abby.Jennis@mail.cuny.edu

FAXCOVER

To: _____

College/Organization: Consumer Protection Board (CPB)

Fax Number: 518-474-2474

Telephone Number: _____

Date: December 21, 2006

Subject: Security Breach Notification – CUNY/ Hunter College,
October 4, 2006

From: Abby Jennis, Esq.

The documents accompanying this fax transmission are intended only for the use of the addressee and may contain information that is privileged and confidential. If you are not the intended recipient, you are hereby notified that any dissemination or use of the communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone. Thank you for your cooperation.

Total Number of Pages: 7

Message:





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December 21, 2006

Certified Mail: Return Receipt Requested

Asst. Attorney General in Charge
Bureau of Consumer Frauds
120 Broadway-3rd Floor
New York, NY 10271

Re: Reporting of Notification under NYS Information and Security Breach and Notification Act.

Dear Sir or Madam:

The City University of New York submits this reporting form pursuant to the New York State Information Security Breach and Notification Act regarding a security breach incident at Hunter College of The City University of New York on October 4, 2006.

Very truly yours,

Abby Jennis
Abby L. Jennis

Encl.



Reporting Form
For Business, Individual or NY State Entity reporting a
"Breach of the Security of the System"
Pursuant to the Information Security Breach
and Notification Act (General Business Law §889-aa;
State Technology Law §208)

Name of Business, Individual or State Entity: *Hunter College of the City University of New York*
Date of Discovery of Breach: *October 4, 2006*
Estimated Number of Affected Individuals: *427*
Date of Notification to Affected Individuals: *October 6, 2006 and October 13, 2006*
Manner of Notification: written notice
 electronic notice (email)
 telephone notice

Are you requesting substitute notice? Yes No (If yes, attach justification)

Content of Notification to Affected Individuals: Describe what happened in general terms and what kind of information was involved. Please attach copy of Notice.

A student worker obtained confidential information and stored it on his home computer. Four notices were sent out because the categories of data varied. Notice A was sent to 410 people; Notice B was sent to 4 people, Notice C to 10 people, Notice D to 3 people.

Name of Business or Individual Contact Person: *Madlyn Stokely*
Title: *Associate Dean for Student Support Services*
Telephone number: *212-772-4847*
Email: *madlyn.stokely@hunter.cuny.edu*

Dated: *12/20/06*
Submitted by: *Abby Jennis*
Title: *Assistant General Counsel*
Address: *The City University of New York*
Office of the General Counsel and
Senior Vice Chancellor for Legal Affairs
535 East 80th Street
New York NY 10021
Email: *abby.jennis@mail.cuny.edu*
Telephone: *212-794-5746* Fax: *212-794-5426*

Office of the Provost
Phone (212) 772-4150
Fax (212) 650-3655



A 410

IMPORTANT NOTICE PLEASE READ IMMEDIATELY

October 13, 2006

[REDACTED]

Dear Ms. [REDACTED]

I am writing to you because you may be affected by a breach of confidential personal data. We understand that this is a serious situation and we want you to know that we are working to correct this problem.

We recently learned that a student worker in the Dolciani Math Center had obtained confidential information about certain students. Specifically, the worker had obtained several students' first names, last names and social security numbers, and stored them on his home computer. The New York County District Attorney's office is investigating the incident. The computer in question has been seized, and is in the custody of the District Attorney's office.

Although our information at this time may not be complete, the nature of the information breach makes it prudent for every affected individual to read the information sheet from Federal Trade Commission entitled "What to Do if Your Personal Information Has been Compromised." The following is the link to that information sheet: <http://www.ftc.gov/bcp/online/pubs/alerts/infocompalt.htm>. I strongly encourage you to consult the site.

Because we did want to notify you as soon as possible, the site may not contain all of the information affected students will reasonably want to know in this situation. After reading the information on this website you may have additional questions regarding this matter. Please feel free to contact Ms. Madlyn Stokely, Associate Dean for Student Support Services, at 212-772-4847 or Madlyn.Stokely@hunter.cuny.edu.

We want to assure you that we have shared information about this matter with only a small group of senior administrators to protect your privacy. For the same reason, we strongly urge you not to share information about this with anyone.

We deeply apologize for any difficulty this may cause you.

Sincerely yours,

A handwritten signature in black ink, appearing to read "D. Potash".

David Potash
Associate Provost

Cc: Madlyn Stokely

Office of the Provost
Phone (212) 772-4150
Fax (212) 650-3655

B 4

HUNTER

IMPORTANT NOTICE

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Associate Provost

Cc: Madlyn Stokely

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C 10

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