

Thomson Elite
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Fax

To: NY Consumer Protection Board	From: Jesus Ortiz
Fax: 518-474-2474	Pages: __ incl. cover
Phone:	Date: April 5, 2007
Re:	cc:

Urgent
 For Review
 Please Comment
 Please Reply

Faxed by

Valerie Daly
Assistant to Jesus Ortiz
(323) 642-5367

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April 5, 2007

Mr. Thomas Conway
Chief – Consumer Frauds Bureau
Office of the New York Attorney General
120 Broadway - 3rd Floor
New York, NY 10271
Also sent via fax to 212-416-6003

Re: Notification of Security Breach

Dear Mr. Conway:

I am writing to report a security breach that requires notification under New York law. This letter explains the incident and summarizes the ways we are protecting the affected individuals from possible harm. The required Reporting Form is also enclosed.

On Sunday, March 25th, our company's offices in Los Angeles were burglarized, and 11 computers were stolen. The Los Angeles Police Department is investigating this crime. One of the computers contained a file of travel and expense information on one of our customers' employees, including credit card information and Social Security numbers. Approximately 409 individuals were affected. We notified this customer immediately, and it notified current employees by email and informed the credit card issuer. We are in the process of verbally notifying the customer's former employees. We are also taking steps to strengthen our security controls.

Please find enclosed a copy of the formal notification letter that is being mailed to the affected individuals. As you can see, we have contracted with Experian Consumer Direct so that the individuals receive free daily credit monitoring of all three national consumer reporting agency files as well as fraud resolution services and identify theft insurance. We have also set up telephone line to answer any questions that these individuals may have.

We deeply regret this incident. Please let me know if your office has any questions.

Yours truly,

A handwritten signature in black ink, appearing to read "Jesus Ortiz", written over a horizontal line.

Jesus Ortiz
Chief Technology Officer
Thomson Elite

Reporting Form
For Business, Individual or NY State Entity reporting a
"Breach of the Security of the System"
Pursuant to the Information Security Breach
and Notification Act (General Business Law §889-aa;
State Technology Law §208)

Name of Business, Individual or State Entity: Thomson Elite
Date of Discovery of Breach: March 26, 2007
Estimated Number of Affected Individuals: 409
Date of Notification to Affected Individuals: April 3-4, 2007 (written notice)
Manner of Notification: written notice
 electronic notice (email)
 telephone notice

Are you requesting substitute notice? Yes No (If yes, attach justification)

Content of Notification to Affected Individuals: Describe what happened in general terms and what kind of information was involved. Please attach copy of Notice.

On March 25, Thomson Elite, which provides certain data processing services for law firms, had a break-in during which 11 computers were stolen. One of the computers contained a file capable of generating a list with personal information of certain past and present employees of Duane Morris LLP, a Thomson Elite customer, including name, address, credit card number, and Social Security number. A copy of the written notice is attached.

Name of Business or Individual Contact Person: Jesus Ortiz *JAO*
Title: Chief Technology Officer, Thomson Elite
Telephone number: (215) 979-1000
Email: jesus.ortiz@thomson.com

Dated: _____
Submitted by: Jesus Ortiz *JAO*
Title: Chief Technology Officer, Thomson Elite
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