



Mr. Bob McDonnell
Attorney General
Office of the Attorney General
900 E. Main Street
Richmond, VA 23219

October 1, 2008

Dear Attorney General McDonnell:

Please be advised that we were recently informed of a breach of security of our company's personnel files on September 9, 2008. The personnel files were inadvertently made available to the public through the sharing on the Internet of an employee's home PC hard drive containing the files. The files likely contained employees' names, addresses, and social security numbers.

At this time, we are not aware of any improper use of the personal information contained in the files. It appears that eight hundred and seventy-three (873) individuals could have been affected, including eight (8) individuals who are residents of your state. We have already notified affected individuals in many other states and plan to begin notifying the affected individuals in Maryland in the next several days. A draft copy of the notification that will be sent is attached.

As set forth in the letter, we have taken numerous steps to protect the security of the personal information of the affected individuals, including implementing additional quality controls to avoid similar incidents in the future. These controls include enhanced security measures that limit remote use to specifically designated individuals and/or files.

If you require any additional information on this matter, please contact me.

Sincerely,

Young Lee
Director Human Resource