



"Patrick Cox"  
<pcox@bahinc.org>  
11/19/2008 12:11 PM

To <breach.security@oag.state.ny.us>,  
<info@cscic.state.ny.us>,  
<security\_breach\_notification@consumer.state.ny.us>

cc

bcc

Subject New york State Security Breach Reporting Form Submission

Attached you will find the New York State Security Breach Reporting Form.

At this time we feel the exposure is minimal with minimal threat to the limited number of our clients whose information was potentially exposed. We have performed the first of a planned series of security sweeps and analysis and closed the security hole that was discovered by a third party. All parties initially affected by this have been contacted electronically or by phone and a standard postal mailing is planned to be sent out within the next 48 hours in follow up.

Sincerely,

**Patrick**

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Patrick Cox  
Senior IS Manager  
BritishAmerican Business  
T: 212-983-3731 F: 212-661-4074

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NYS\_SecurityBreachReportingForm.pdf

NEW YORK STATE SECURITY BREACH REPORTING FORM

Pursuant to the Information Security Breach and Notification Act

(General Business Law §899-aa; State Technology Law §208)

Name of Entity: British American Business Inc.
Street Address: 52 Vanderbilt Ave, 20th Floor
City: New York State: NY Zip Code: 10017

Sector (please select one): [ ] Local Government [ ] State Government [ ] Federal Government
[X] Not-for-profit [ ] Commercial [ ] Educational

Type of Business (please select one): [ ] Biotech/Pharm [ ] Education [ ] Financial Services
[ ] Health Care [ ] Insurance [ ] Retail/Internet [ ] Telecom. [ ] Transportation
[X] Other Membership Organization

Persons Affected: Total: 226 Dates: Breach Occurred: Nov 17 or 18, 2008
NY residents: approx 40 Breach Discovered: Nov 16, 2008
Consumer Notification: Nov 16, 2008

Reason for delay, if any, in sending notice:

Description of Breach (please select all that apply): [ ] Hacking incident; [X] Inadvertent disclosure;
[ ] Stolen computer, CD, tape, etc; [ ] Lost computer, CD, tape, etc; [ ] Insider wrongdoing;
[ ] other (specify): [Attach additional description if necessary]

Information Acquired (please select all that apply): [X] Name; [ ] SSN; [ ] Driver's license no.;
[ ] Account number; [X] Credit or Debit card number; [ ] Other (specify):

Manner of Notification to Affected Persons (Attach Copy): [ ] Written; [X] Electronic (email);
[ ] Telephone; [ ] Substitute notice (provide justification). List dates of any previous (within 12 months)
breach notifications: None

Credit Monitoring or Other Service Offered: [ ] Yes; [X] No; Duration:
Service: Provider:

Submitted by: Patrick Dale Cox Title: Senior IT Manager
Firm Name (if other than entity):
Telephone: 212 943 3731 Email: pcox@babinc.org

Dated: Nov 19, 2008