



Rochester Institute of Technology

Office of Legal Affairs
Finance and Administration Division
154 Lomb Memorial Drive
Rochester, NY 14623-5608
585-475-2426 • Fax 585-475-5360

September 2, 2008

Office of the Attorney General
One Ashburton Place
Boston, MA 02108-1518

Re: Notice of Data Breach

Dear Sir or Madam:

I am the Chief Legal Officer of the Rochester Institute of Technology ("RIT"), and I am writing to inform you of our discovery that a situation occurred which potentially allowed unauthorized access to some personal information of approximately 13,000 individuals in our computer database. The information generally consisted of names, dates of birth, and social security numbers.

The information was maintained on an RIT laptop computer which was stolen from an RIT office on August 25, 2008. We have notified local law enforcement authorities and are cooperating with their investigation. We are also notifying principal credit reporting agencies.

I enclose a copy of the notice RIT sent to the individuals whose personal information was included on the computer database. This notice was mailed on August 29, 2008, approximately four days after the theft of the laptop was reported to RIT's Public Safety Office and local law enforcement.

We are outraged at this criminal act and its potential invasion of the affected individuals' personal information. Please be assured that RIT will cooperate in every way to prevent another unauthorized acquisition of personal information and apprehend the perpetrators if possible.

Should you have any questions regarding this matter please feel free to contact me using the number above.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Robert A. Colón'.

ROBERT A. COLÓN
Chief Legal Officer

RAC:mes
Enclosure

August 29, 2008

Dear ,

Rochester Institute of Technology recently discovered that certain information about you in connection with the National Technical Institute for the Deaf was unlawfully acquired on August 25, 2008. The information included your name, date of birth, and Social Security number.

We deeply regret that this incident occurred because we know how important this information is to you. We are notifying you immediately so you can take steps to prevent potential personal loss.

RIT cannot confirm if anyone has accessed this information. Currently, we have no indication of any criminal activity regarding use of your personal information. Our investigation is ongoing.

We have established a toll-free hotline at 1-866-624-8330. You will be able to call this number through a relay service. The hotline will be available from Tuesday, Sept. 2 through Friday, Sept. 26, and you may call from 9 a.m. to 9 p.m. (Eastern Time) on weekdays, and on Saturdays from 10 a.m. to 4 p.m. Visit our website at www.rit.edu for additional information. We have "Frequently Asked Questions" with responses with respect to this incident on our website.

For your own safety and protection, RIT generally recommends the following steps:

1. Contact the fraud departments of one of the three major credit bureaus. Place a fraud alert on your credit file. The fraud alert requests creditors to contact you before opening any new accounts or if someone tries to change your accounts. When one credit bureau confirms your fraud alert, the other two credit bureaus will automatically be notified. After the alert is placed, you may order a free copy of your credit report. See the Federal Trade Commission's website at www.ftc.gov/idtheft for more information. Another resource is <https://www.annualcreditreport.com>.

The three major credit bureaus are:

EQUIFAX:

Consumer Fraud Division

P.O. Box 740256

Atlanta, GA 30374

Tel: 800-525-6285

TTY/TDD: 866-478-0030

E-Mail: security.dataadministration@equifax.com

5. You also have the right to obtain a copy of the police report filed with respect to this incident.
6. Even if you do not find any suspicious activity on your initial credit reports, the FTC recommends that you check your credit reports periodically because stolen information sometimes is held for use or shared at different times. Periodic checking can help you spot problems and address them quickly.

RIT values protecting everyone's confidential information. Once again, we deeply regret any inconvenience or concern this incident causes.

Sincerely,

T. Alan Hurwitz
President, National Technical Institute for the Deaf
Vice President and Dean, RIT

R·I·T

RECEIVED
SEP 16 2008
ATTORNEY GENERAL'S OFFICE
CPAD

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September 16, 2008

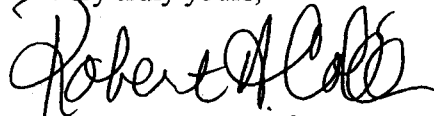
Scott D. Schafer
Deputy Division Chief
Consumer Protection Division
The Commonwealth of Massachusetts
Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Dear Deputy Division Chief Schafer:

I am in receipt of your letter dated September 8, 2008, requesting information as to the number of Massachusetts residents who were potentially affected by the theft of a laptop from an office at the Rochester Institute of Technology on August 25, 2008. Please be advised that personally identifiable information of 394 Massachusetts residents was contained on that laptop.

At this time, there are no other developments that have occurred since my first letter. Should you have any further questions regarding this matter, please feel free to contact me using the number above.

Very truly yours,



ROBERT A. COLÓN
Chief Legal Officer

RAC:mes